



Present Board

Doug Beaton
Sandra Case
Gavin Dew
Alan Davis / President & Vice
Chancellor
Natasha Lopes
Marc Kampschuur
Michael McAdam
Hanne Madsen / Chair
Suzanne Pearce
Kim Rose
Sarbjee Sarai
Michael Wong

University Vice Presidents

Salvador Ferreras / Provost & VP Academic
Marlyn Graziano / VP, External Affairs
Jon Harding / VP, Finance & Administration

Presenters and University Resources

Betty Hoang / Internal Auditor
Adam Jaffer / Manager, Organizational Risk
Maggie MacKenzie / Confidential Assistant, Board of
Governors
Lori McElroy / Executive Director, Institutional Analysis &
Planning
Jas Parmar / Director, People Services
Joe Sass / Executive Director, Financial Services
Abby Thorsell / AVP, Human Resources
Keri van Gerven / University Secretary & Confidential
Assistant to the President & Vice Chancellor

Regrets George Melville / Chancellor

1. Call to Order The Chair called the meeting to order at 4:07 pm and welcomed guests.

2. Approval of Agenda **Motion #09-17/18**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the agenda.

3. Consent Agenda **Motion #10-17/18**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following item on the Consent Agenda:
4.1 Minutes of September 27, 2017

4. Audit Committee Report **4.1 Committee Chair Report**

Doug Beaton advised that the Appointment of the Internal Auditor is on the Agenda.

4.2 Appointment of the Internal Auditor

Doug Beaton presented the recommendation of the Audit Committee to appoint Betty Hoang Internal Auditor.

Motion #11-17/18
MOVED, SECONDED AND CARRIED THAT the Board of Governors appoint Betty Hoang as Internal Auditor as recommended by the Board Audit Committee.

5. Finance Committee Report

5.1 Committee Chair Report

Doug Beaton advised that the committee received updates on amendments to Bylaw 4 and the Maple Leaf High School and reviewed preliminary drafts of the Investment Policy/Procedure and the Business Travel & Expense Policy/Procedure.

Doug Beaton recused himself from consideration of the Banner 9 Modernization Project Proposal due to Deloitte's involvement with IT Consulting Services and confirmed that he is not directly involved with that area of the business.

Doug Beaton was excused from the meeting and left the meeting room.

5.2 Banner 9 Modernization Project Proposal

Jon Harding presented the Banner 9 Modernization Project Proposal which encompasses funding to upgrade KPU's core enterprise administrative system to Banner 9, provide training and hire a Project Manager, Workflow Specialist and to backfill positions required for the project team.

Motion #12-17/18

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve one-time funding of \$530,000 and ongoing funding of \$170,000 per annum to upgrade KPU's core enterprise administrative system to Banner 9 as recommended by the Board Finance Committee.

Doug Beaton rejoined the meeting.

5.3 Surrey Fir Building Upgrade

Jon Harding advised the funding is available to upgrade all classrooms in the Fir Building due to the increase in international enrollment. Mr. Harding noted that this upgrade is long overdue and will significantly enhance the student experience.

Motion #13-17/18

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve funding in the amount of \$550,000, subject to availability, to support the Surrey Fir Building Upgrade as recommended by the Board Finance Committee.

5.4 Surrey Main Atrium Upgrade

Jon Harding advised that funding is available to upgrade the furniture in the Surrey Main Atrium and noted that this upgrade will also enhance the student experience.

Motion #14-17/18

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve funding in the amount of \$220,000, subject to availability, to refresh and enhance the furniture and technology in the Surrey Main Atrium as recommended by the Board Finance Committee.

5.5 2018/19 Financial Reporting

Joe Sass advised that the Provincial Government is currently reviewing its required reporting requirements and that an update highlighting the changes will be presented once the changes are finalized.

5.6 Property Update

Jon Harding advised that the capital projects are proceeding and are anticipated to be completed in the expected timeframes with the Wilson School of Design opening early January.

6. President's Report

6.1 Report to the Board

Alan Davis advised that the President's Report is included in the Report to the Board and noted that our student Board members, Natasha Lopez and Michael Wong, not only represented the Board at the Annual Scholarship & Awards dinner but were also Award recipients.

Suzanne Pearce and Michael McAdam joined the meeting.

6.2 Vision 2023

Alan Davis presented an update on Vision 2023 highlighting consultations and the high level of engagement, particularly by students, in providing input via Thought Exchange. Dr. Davis advised that the Thought Exchange Report, which is expected shortly, will be considered in conjunction with the feedback received during consultations and additional meetings with stakeholder groups.

Dr. Davis also advised that a Future of Teaching and Learning in Higher Education Special Event is planned for February 2018 to explore what that future looks like and how is KPU positioned to deliver. The members of the Board of Governors will receive an invitation to attend within the next couple of days.

7. Provost's Report

7.1 Report to the Board

Salvador Ferreras advised that the Provost's Report is included in the Report to the Board and noted that the Ministry of Advanced Education, Skills & Training (AEST) is launching a number of initiatives and that KPU will apply for funding opportunities in January when the call is made for provincial year-end funding.

Dr. Ferreras advised that KPU made a presentation to the Provincial Government Select Standing Committee on Finance & Government Services and noted that its principles align with KPU and the work being done in development of Vision 2023 and the Academic Plan 2023.

Dr. Ferreras advised that EducationPlannerBC, the provincial online application for post-secondary institutions, has launched and noted that Dr.

Jane Fee was an instrumental member of the steering committee and in policy development. Dr. Steve Cardwell, AVP Academic has been visiting with universities in China including Maple Leaf Education Systems and Schools in Dalian. Dr. David Burns is also making a presentation to the Ministry of Advanced Education, Skills & Training (AEST) on high school portfolios for post-secondary admission.

Dr. Ferreras provided an update on development of the Academic Plan 2023 including meetings with 50 groups and departments and is compiling the feedback received and building the first draft of the Plan.

**8. Vice President,
Finance &
Administration's
Report**

10.1 Report to the Board

Jon Harding advised that the Vice President, Finance & Administration's Report is included in the Report to the Board.

**9. Election of Board Vice
Chair**

Sandra Case conducted the Election of Board Vice Chair.

The first call for nominations for Vice Chair was given.

Hanne Madsen was nominated and accepted the nomination.

The second call for nominations was given.

No nominations were put forward.

The third call for nominations was given

No nominations were put forward.

Nominations were closed.

Hanne Madsen was acclaimed Chair.

**10. University Secretary's
Report**

10.1 Update on the Board Budget as at November 14, 2017

Keri van Gerven highlighted the Board Budget as at November 14, 2017 and noted that expenditures are on track and on budget.

**11. Professional
Development:
Continuing Legal
Education Society of
BC (CLE-BC)
Continuing Legal
Education seminar,
Corporate
Governance 2017**

Marc Kampschuur highlighted the summary of key points he prepared following his attendance at the CLE-BC 207 Corporate Governance Seminar and included in the Board Package. Four key areas of governance were emphasized, "recruitment, policy development, the cloud and crisis management". Issues identified include recruiting board members who have the requisite competencies, ensuring policies are relevant, concerns with cloud computing and the speed of social media versus an organization's ability to provide information during a crisis. Additionally, a weakness in off boarding directors/governors was identified and Mr. Kampschuur recommended that this issue be referred to the Board Governance Committee.

Michael Wong joined the meeting.

**12. Senate Report:
September 25, 2017
and October 30, 2017**

Alan Davis advised that the Senate Reports for September 25, 2017 and October 30, 2017 were included in the meeting package. Dr. Davis also noted that Senate had a good discussion about the Academic Schedule with a view to how we can preserve the integrity of the schedule, meet student needs and streamline processes. The members of Senate recently

completed an Effectiveness Survey and have identified communications within Senate and Orientation as areas for improvement.

- 13. Issues and Concerns** No issues or concerns were identified.
- 14. Next Meeting Agenda Contribution** Board members were asked to send contributions for the next meeting agenda to Keri van Gerven two weeks in advance of the meeting.
- 15. For the Good of the Order**
- Congratulations to James Hoyland, KPU Physics Professor, who continues as a contestant in the CBC Great Canadian Baking show
 - Congratulations to Douglas Beaton who has been named to the Deloitte Partner Class for 2017.
 - Congratulations to the Brew students who won bronze in the German wheat beer category competing against 17 other entries for their Weissbier at the 2017 BC Beer Awards.
- 16. Feedback on the Meeting**
- Thank you to Marc Kampschuur for his report identifying key governance issues following his attendance at the CLE-BC Corporate Governance Seminar.
 - The Report to the Board is an excellent report and a source of pride for KPU.
- 17. Appendix:** ***17.1 Report to the Board of Governors***
- The Report to the Board of Governors was received.
- 18. Next Meeting** Wednesday, February 7, 2018 at the Cloverdale Campus, Meeting Room 1853 at 4:00 pm.
- Board members wishing to attend a meeting via videoconference or teleconference are asked to notify Keri van Gerven or Maggie MacKenzie well in advance of the meeting so that the set up can be completed and the technology tested prior to the start of the meeting.
- 19. Adjournment** The meeting adjourned at 4:43 pm.

Board Chair